

St. John Paul Property Committee Meeting of January 26, 2017 was held at the Manor. Members present were: John Bourdeau , Ron Burdick, Allen Mendel, Dick Wisniowski, Fred Pietras and Larry Clairmont.

The Property Committee accepted minutes of the committee meeting of October 10, 2016. One correction to the minutes was the mis-spelling of John's name from Bourdeau to Bourdeau.

The meeting was called to order at 6 pm.

1. The committee reviewed the property budget for the second quarter of the fiscal year (October – December). A committee person questioned the increase for landscaping services over the last fiscal year. The increase was due to the fact that Larabee Landscaping was now responsible for mowing and Fall cleanup. In 2015 Tim Carpenter was tasked with these duties and his salary was not listed under Item 5400.
2. Deficiencies List:
The following deficiencies were corrected: The ND Church boiler circulation pump was replaced and the corroded water pipe to St Stan's Church's boiler was replaced.
 - a) Notre Dame Church roof, once the snow is gone and the ground is still frozen Wooliver will repair the roofing.
 - b) Notre Dame Steeple repair is waiting for the diocesan's engineer's inspection.
 - c) St Stan's Church boiler replacement is waiting for the diocesan's engineer's inspection.
3. Oil Tank: The 8,000 gallon tank at ND was schedule to be removed during the upcoming summer. Once the Finance Committee gives its approval we will proceed with this task.
4. Stain Glass windows status: The parishioners have overwhelmingly responded to Father Steve's and the Financial Committee's request for donations for the repair of one window at ND and two panels and the base of a window at St Stan's. Since the amount of donations exceeded the amount needed, the Finance Committee and Father decided an additional window from each church would be repaired. Guarducci was scheduled to start removing the windows on Monday.
5. Father Steve has stated that for the repair of the ND steeple and the replacement of the boiler at St Stan's Church we need to go through the diocesan office and have their engineer and building inspector come on site to inspect and provide us with the recommendations on what needs to be done. Father will notify them of our intent to undertake these two projects this year. They should do a site visit in March and in April we should have their recommendations and we will proceed to go out for bids for both projects.
6. Polanka Grounds:
 - a) Pavilian: after much discussion the building committee will recommend that the diocesan engineer inspect the pavilion and provide us with the recommendations on how we should proceed to replace the beams that are deteriorating. John has talked to a contractor and was told we need to have an engineer evaluation. Joe Novak will donate two beams if needed.
 - b) Main gate, in the spring the ground level will be raised with several truckloads of lime refuse. This action should stop that area from filling up with water if it rains.

- c) The committee is recommending that some trees near the pavilion be removed in the spring.
 - d) Picnic tables: The committee talked about refurbishing the tables but it was decided no action would be taken this year.
 - e) Grills, the committee will move the two grills used for hot dogs and hamburgers to another area to alleviate the congestion in that area.
 - f) Stove oven needs to be repaired.
 - g) John has agreed to maintain the Polanka grounds again this year. He told the committee that the scag needs to be repaired. The scag's drive motor leaks, either the motor need to be replaced or the seal. Dick Wisniowski will contact Reynolds . Larry asked John to call Laura at the parish office because she has had inquires on renting the grounds.
 - h) The man who maintains a garden on the south end of the grounds has asked for permission to plant fruit trees (in honor of the graduating classes) along the river wall. After much discussion the committee's recommendation would be that no trees be planted. Some of the reasons for opposing this were that trees have to be planted a number of feet away from the wall, in years to come who would maintain these trees, it will be harder to cut the grass with trees in that area.
7. Round Table:
- 1). Dick told the committee that the parish had to purchase a new snow blower for St. Stan's as the old blower gave out.
 - 2). Ron mentioned that the lawn on the East side of ST Stan's still needs to have top soil and reseeding in the spring.
 - 3. Fred asked about the funds from the sale of the windows at St. Thomas. The funds are being held in a reserve account and are marked to be used for the repair of ND steeple.

The next Property Meeting was scheduled for April 27th. Due to the Parish Pilgrimage to Canada there is a conflict. The Committee agreed to change the meeting to Thursday April 20.

The meeting was adjourned at 7:15 pm.