

St. John Paul Property Committee Meeting of April 20, 2017 was held at the Manor. Members present were: Ron Burdick, Allen Mendel, Dick Wisniowski, Fred Pietras and Larry Clairmont.

The Property Committee accepted minutes of the committee meeting of January 26, 2017.

The meeting was called to order at 6 pm.

1. The committee reviewed the property budget for the third quarter of the fiscal year 2017 (January thru March). The committee expressed concern that the property expenditures are exceeding the budget. The Budget amount for item 5431 (Snow Removal) was way over budget. With the severe winter we had this year it cannot be compared to last winter when we had hardly any snow. Item 5421 (Landscaping) had no budget for FY 2017 when the budget was implemented, but in the fall the parish contracted Larabee for mowing and Fall cleanup.
2. Dick reported that the bathrooms at ND church had a sewage backup. Ouellette Plumbing spent time trying to open the line but they could only go 75ft. It was also found that the line goes from the rectory to the church and connects at Columbia Street. A1 was called in and they were able to go 100ft removing many roots which opened the line. They will check the line in the summer.
3. Oil Tank: The 8,000 gallon tank at ND was schedule to be removed during the upcoming summer. Once the Finance Committee gives its approval we will proceed with this task. Due to the amount of projects that need to be addressed this year, the committee thought there could be a delay in removing the tank this year. The quote received in 2016 from A1 was \$6,650 for its removal.
4. Stain Glass windows status: The last stained glass window repaired is schedule to be installed on Friday April 21. The Finance Committee has completed the first increment of window repairs and it was a success thanks to the parishioner's generosity.
5. St Stan's Church: In March due to snow/ice damage on the west side, the roof had damage which caused water damage to the ceiling. Wooliver Roofing was called immediately to repair the roof and Rick Cwalinski repaired (dry, primed, and re-glued the canvass) the ceiling.
6. St Stan's Church Boiler: Russ Sprague and an engineer from the Diocese was on site to inspect the church boiler. Dick told the committee that the inspector checked the boiler, took pictures and measurements. The engineer will write his report and recommendations which the parish should receive in early May. Once the report is received the committee will go out for three bids for the installation of a new gas boiler
7. ND Church roof repairs. Wooliver Roofing will begin the repairs on Monday April 24. Wooliver will repair the entire ridge on the church roof. To save money, the present ridge will be covered with a thin layer of rubber, then a new metal cap will be installed over the present cap.
8. ND Church steeple repairs: The committee is waiting for the diocesan structural engineer to inspect the steeple which should take place in early May.
9. Polanka Grounds:
  - a) Pavilion: after much discussion the building committee will recommend that the diocesan engineer inspect the pavilion and provide us with the recommendations on how we should proceed to replace the beams that are deteriorating.

- b) Main gate: Five truck loads of refuse lime have been delivered, three loads for the main gate entrance and two loads for the south gate (which will be used for cars to exit the grounds). The lime will be used to raise the ground level at each gate to prevent water build up during rain storms. Fred Pietras will oversee this project.
- c) Grills, the committee will move the two grills used for hot dogs and hamburgers to another area to alleviate the congestion in that area.
- d) Stove oven needs to be repaired.

**10. Property Committee Budget FY2018:**

The Finance Committee has requested the Property Committee prepare and forward their proposed budget for FY18 by the end of May. The Committee started to look at each individual item and after some discussion it was suggested that probably a 10% increase to the budget would be sufficient. The budget was tabled until Tom Douglas is present to present his recommendations.

The next Property Meeting was scheduled for Thursday May 25<sup>th</sup>.

The meeting was adjourned at 7:12 pm.